

**REGULAR BOARD MEETINGS**

The Board shall meet at least once every two months. Unless otherwise determined by Board action, regular meetings of the Board shall be held at Merrimack Town Hall on the first and third Monday of each month in a handicapped accessible location, beginning at 7:00 p.m. (with the exception of the months of July and August).

Notice of all board meetings will be posted in two appropriate places or printed in the local newspaper at least twenty-four (24) hours prior to the meeting. The Superintendent is authorized to post notice of the meeting on the District website.

All regular meetings shall be open to the public. The Board will establish the agenda of each meeting. The Board reserves the right to amend the agenda during the meeting, should a majority of the board vote to do so. Additionally, the Board may or may not allow public comments at the meeting. Should the Board offer time for public comments, such comments may be restricted to agenda items only, and the Board may decline members of the public the opportunity to speak on items not on the agenda. Further clarification of public comments policies are located in Policies BEDH, KE, and KEB.

All changes of regular meetings from normal dates shall be advertised at least 24 hours prior to the date of the meeting. Special meetings shall be held at the call of the Chairperson.

A majority of the Board shall constitute a quorum. Provisions for meeting a quorum are established in Board Policy BEDC.

The School Board recognizes that the consistent attendance of Board Members at Board Meetings is essential for the efficient, effective operation of the Board's duties as well as fulfilling our individual obligations as elected officials.

The Chair and Vice Chair will formally question any Board member who misses three consecutive meetings, or more than 30% of scheduled meetings, for reasons of absences. The Board may then take such action that is appropriate.

**Legal Reference:**

RSA 91-A, Access to Public Records and Meetings  
NH Code of Administrative Rules, Section Ed. 303.01(f), Substantive Duties  
of School Boards

1<sup>st</sup> Reading: January 5, 2009

2<sup>nd</sup> Review: January 20, 2009

Adoption: February 2, 2009

1<sup>st</sup> Review of Existing Policy: May 4, 2020

Adoption: May 18, 2020

